**Leadership Resident Visitation Competency Checklist**

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**Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Hire Date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Skill Area** | | **Evaluation**  **(Check One)** | | **Method of Evaluation**  **(Check One)**  D = Skills Demonstration  O = Performance Observation  W = Written Test  V = Verbal Test | | | | **Verification**  **(Initials/Date)** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Competency**  **Demonstrated/**  **Meets**  **Standards** | **Needs Additional Training** |
| **D** | **O** | **W** | **V** |
| **Infection Preventionist** | Has developed and oversees comprehensive COVID-19 prevention and mitigation plan |  |  |  |  |  |  |  |
| Is aware of updated COVID-19 guidance and regulation & has updated facility policies and procedures for visitation |  |  |  |  |  |  |  |
| Keeps track of required data and maintains records of data for visitation determination:   * Indoor Visitation * Outdoor Visitation * Compassionate Care Visitation |  |  |  |  |  |  |  |
| Communicates to all staff current facility status for visitation |  |  |  |  |  |  |  |
| Monitors that Core COVID-19 Infection Prevention protocols are in place and followed |  |  |  |  |  |  |  |
| Prepares documents for pre-visitation screening and monitors accurate and timely implementation and documentation |  |  |  |  |  |  |  |
| Monitors resident/visitor visits for social distancing, use of facial coverings, and proper hand hygiene |  |  |  |  |  |  |  |
| Monitors staff performance for proper PPE use and hand hygiene |  |  |  |  |  |  |  |
| Monitors staff performance of standard and transmission precautions |  |  |  |  |  |  |  |
| **Supervisor/Manager** | Provides oversight of staff performance of Standard Precautions and COVID-19 transmission control measures and provides re-education as needed |  |  |  |  |  |  |  |
| Has developed, updated, and implemented infection control policies and procedures within their department |  |  |  |  |  |  |  |
| Monitors staff performance of disinfection and sanitization procedures pre- and post- visit and throughout all shifts |  |  |  |  |  |  |  |
| Has developed pre- and post- visit cleaning and disinfection procedures and educates staff |  |  |  |  |  |  |  |
| Verbalizes understanding of pre-visit screening protocols for visitors and documentation needed |  |  |  |  |  |  |  |
| Monitors resident/visitor visits and ensures social distancing, facial covering use, and use of hand hygiene are completed |  |  |  |  |  |  |  |
|  | Communicates with Infection Preventionist regarding staff performance and educational needs |  |  |  |  |  |  |  |
| Maintains accurate and timely records of IPCP and COVID-19 prevention performance. |  |  |  |  |  |  |  |
| **Administrator** | Maintains awareness of updated COVID-19 guidelines, regulations, and practices |  |  |  |  |  |  |  |
| Observes staff performance of transmission precautions Access to and use of PPE |  |  |  |  |  |  |  |
| Ensures residents and families are informed of facility visitation protocols and how visits will be planned |  |  |  |  |  |  |  |
| Communicates with families and significant others regarding COVID-19 facility risk outcomes resulting visitation changes |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **QAPI** | Review and oversees monitoring of county positivity rates, facility COVID-19 caseload and practices, and visitation protocols |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Other (Describe)** |  |  |  |  |  |  |  |  |
| **Other (Describe)** |  |  |  |  |  |  |  |  |

**\*I certify that I have received orientation in the above-mentioned areas.**

**\*Employee:**

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**Initials**  **Signature**  **Date**

**Evaluator/Trainer:**

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**Initials Signature Date**

***(PLACE IN EMPLOYMENT FILE)***

**References:**

* Centers for Medicare & Medicaid Services. QSO-20-39-NH, “Nursing Home Visitation-COVID-19”; September 17, 2020, Revised 03/10/2021: <https://www.cms.gov/files/document/qso20-39-NH>
* Centers for Disease Control and Prevention. “Using Personal Protective Equipment (PPE)”, August 19, 2020. <https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html>
* Centers for Disease Control and Prevention. “Preparing for COVID-19 in Nursing Homes” Updated Nov. 20, 2020: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/long-term-care.html>
* Centers for Medicare & Medicaid Services. “Nursing Home Reopening Guidelines for States and Local Officials”; May 18, 2020, Revised 09/28/20; CMS; QSO-20-30-NH; <https://www.cms.gov/files/document/qso-20-30-pdf>