**COVID-19 Personal Protective Equipment (PPE)**

**Audit Tool**

**Personal Protective Equipment (PPE) - COVID-19 Audit**

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| **PROCEDURE** | **YES** | **NO** | **COMMENTS** |
| All facility staff are wearing face covering (no cloth masks) |  |  |  |
| All facility staff are wearing PPE consistent with current guidance and COVID-19 status in facility |  |  |  |
| **Preparation** | | | |
| 1. Determine and assemble appropriate PPE |  |  |  |
| 1. Perform Hand Hygiene |  |  |  |
| **Donning of Personal Protective Equipment** | | | |
| 1. Gown is donned first and tied at waist and neck |  |  |  |
| 1. Don mask or N95 respirator |  |  |  |
| 1. Secure nosepiece with both hands |  |  |  |
| 1. Secure elastic bands or ties securely |  |  |  |
| 1. Mask or N95 fits snug to face and below chin |  |  |  |
| 1. Goggles or face shield is donned |  |  |  |
| 1. Gloves extend to cover wrist of gown |  |  |  |
| **Removal of Personal Protective Equipment** | | | |
| **Gloves** |  |  |  |
| 1. Grasps outside of glove with opposite gloved hand and peels off |  |  |  |
| 1. Holds removed glove in gloved hand |  |  |  |
| 1. Slides fingers of ungloved hand under remaining glove at wrist |  |  |  |
| 1. Peels glove off over first glove |  |  |  |
| 1. Discards gloves in waste container |  |  |  |
| **Gown** |  |  |  |
| 1. Unfasten ties |  |  |  |
| 1. Pulls away from neck and shoulders, touching inside of gown only |  |  |  |
| 1. Turn gown inside out |  |  |  |
| 1. Folds or rolls into a bundle and discards    1. Disposable gowns: Discards in waste receptacle    2. Reusable/cloth gowns:    3. Places in soiled laundry receptacle |  |  |  |
| **Exits Room after Glove/Gown Removal** |  |  |  |
| **Performs Hand Hygiene** |  |  |  |
| **Goggles/Face Shield** | | | |
| 1. Removes goggles/face shield using care to pull away from face not to touch front of shield or goggles |  |  |  |
| **Mask or Respirator** | | | |
| 1. Grasps bottom, then top ties or elastics and removes |  |  |  |
| 1. Does not touch the front of the mask or respirator (contaminated) |  |  |  |
| 1. Disposes of properly |  |  |  |
| 5. The employee used the proper technique and order to don and removed PPE |  |  |  |
| 1. PPE was removed at doorway or anteroom |  |  |  |
| 7. Perform Hand Hygiene |  |  |  |
| **Other** | | | |
| 1. Residents who leave facility for medical appointments (i.e. dialysis, chemotherapy) wear masks outside of room |  |  |  |
| 1. Residents who are discharged/transported outside of facility wear a mask |  |  |  |
| **Comments** |  |  |  |
|  | | | |

**Employee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**References**

* Centers for Disease Control and Prevention: Use Personal Protective Equipment (PPE) When Caring for Patients with Confirmed or Suspected COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/A_FS_HCP_COVID19_PPE.pdf>
* Centers for Medicare & Medicaid Services. COVID-19 Long Term Care Facility Guidance. April 2, 2020. <https://www.cms.gov/files/document/4220-covid-19-long-term-care-facility-guidance.pdf>
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* Centers for Medicare & Medicaid Services. Prioritization of Survey Activities. QSO-20-20-ALL, Updated 09/28/2020: <https://www.cms.gov/files/document/qso-20-20-allpdf.pdf-0>
* Centers for Medicare & Medicaid Services. QSO-20-38-NH. August 26, 2020: Interim Final Rule (IFC), CMS-3401-IFC, Additional Policy and Regulatory Revisions in Response to the COVID-19 Public Health Emergency related to Long-Term Care (LTC) Facility Testing Requirements and Revised COVID19 Focused Survey Tool: <https://www.cms.gov/files/document/qso-20-38-nh.pdf>