Sample Letter to Residents:

Dear Resident:

Thank you for everything you do to protect yourself and others from getting COVID-19.

Residents of <Name of Community> are now recommended to receive COVID-19 vaccines as you have the highest risk for infection and severe illness from COVID-19. Getting vaccinated is an important step to prevent getting sick.

<Name of Community> has partnered with <pharmacy provider name> to provide on-site COVID-19 vaccinations for residents and staff free of charge.

Please watch for additional information as we get ready for the vaccine clinic.

For example, we will make sure you get a fact sheet before the vaccination, explaining the risks and benefits of the COVID-19 vaccine. Also before the vaccine clinic, you will need to agree to get the vaccine by giving your consent.

We understand you may have questions about the vaccine. After getting vaccinated, you may have some side effects. The most common side effects are pain at the injection site, fever, and chills. These side effects tend to be mild to moderate and go away on their own within 1 – 2 days.

COVID-19 vaccines are an important tool to help stop the virus. However, even after vaccination, everyone will need to continue wearing a mask, staying at least 6 feet away from others, following our practices on visitors, and cleaning hands often.

Please contact us with additional questions at <insert contact information>.

Thank you again for all you are doing to stay safe.

Sincerely,