



# **ILLEGAL INTERVIEW QUESTIONS**

To prevent discrimination lawsuits, below is a list of unacceptable inquiries and questions which cannot be asked during the interview. This list is not exhaustive.

### **SALARY**

Asking a candidate their current or salary history is prohibited.

### NATIONAL ORIGIN OR ANCESTRY

Nationality; lineage; national origin; whether applicant is citizen of another country; Ethnic association of a surname; Birthplace of applicant or relatives; Nationality or spouses, parents or other relatives; date of arrival in U.S.; how long a resident; applicant's native language; Avoid all questions on Race/Ethnicity/National Origin

# **GENDER AND FAMILY ARRANGEMENT**

Marital status; spouse's, parents' or other family members' occupation' maiden name; number of dependents; childcare arrangements; plans for children; who do you live with; do you live with parents; sex of applicant; sexual orientation. Avoid all questions relating to gender and sexual orientation.

### RELIGION

Religious affiliation; religious holidays observed.

### PHYSICAL CONDITION

If applicant has a disability; nature or severity of a disability; past medical problems; genetic conditions; have you ever filed a worker's compensation claim.

# RACE/COLOR

Applicant's race; questions of applicant's color of skin, complexion, eyes, hair; etc.; Avoid all questions on Race/Ethnicity/National Origin

## **AGE**

Date of birth; Age; Date of high school, college graduation.

## MILITARY EXPERIENCE

Dates and condition of discharge; applicant's military experience in other than U.S. armed services.



# Examples of questions NOT to ask

- How old are you? When were you born?
- When did you graduate from ?
- Where did you graduate from?
- What is your sexual orientation?
- Do you have/plan to have children?
- Who will take care of your children while you're at work?
- Is English your first language?
- Are you a U.S. citizen?
- What country are you from?
- Where were you/your parents born?
- What is your religion?
- Where do you go to church?
- What clubs or social organizations do you belong to?
- Do you have any disabilities?
- How is your health?
- Have you ever been arrested? Avoid any questions re
- If you were in the military.
  Were you honorably discharged?
- Do you own your home?

## **CONVICTIONS AND ARRESTS**

Prior arrests.

### **PREGNANCY**

If applicant is pregnant; plans to have children.

### **GENDER IDENTITY**

Whether applicant prefers to be addressed as Mr.; Mrs; Miss; Ms.; Avoid all questions relating to gender and sexual orientation

### **GENETICS**

Questions about genetic tests of applicants or his or her family members; questions about family medical history.

## **ADDRESS**

Do you own your own home, or do you rent? Who do you live with? How are you related to the people you live with?

## **AVAILABILITY**

Directly asking about weekend work could be seen as a proxy question for religious observance. Also, questions about evening work or childcare arrangements can impact females who have childcare responsibilities. Asking if they own a car could be seen as racially discriminatory unless it is a requirement of the job.

## **EMERGENCY CONTACT**

Who is your emergency contact? Do not ask this as part of any pre-employment interview questions as this could be seen as a question about national origin or sexual orientation.

### **FINANCIAL STATUS**

Do you own your home? Do you own a car? Due to the relationship between poverty and underserved communities, questions on this subject can be very sensitive.