DEPARTMENT OF HEALTH & HUMAN SERVICES Centers for Medicare & Medicaid Services Center for Medicare 7500 Security Boulevard Baltimore, Maryland 21244-1850



MEDICARE DRUG & HEALTH PLAN CONTRACT ADMINISTRATION GROUP

Date: January 10, 2024

To: Programs of All-Inclusive Care for the Elderly (PACE) Organizations

From: Kathryn A. Coleman

Director

Subject: 2024 PACE Application Quarterly and Waiver Request Submission Dates

The Centers for Medicare & Medicare Services (CMS) announces the 2024 Calendar Year PACE Application and Waiver Request Submission Windows and Deadlines.

CMS advises all PACE organizations and applicants that it will only consider Initial and Service Area Expansion Applications submitted to CMS that are supported by the applicable State Administering Agency (SAA) and include a signed and dated state assurance form. **All applications must be complete with all required documentation at the time of submission**. The only exception to this requirement is the state readiness review (SRR) of a proposed center site, which may be submitted as part of a response to a CMS Request for Additional Information (RAI).

All PACE applicants are encouraged to review our PACE Application training posted at: https://www.cms.gov/Medicare/HealthPlans/PACE/Overview.html prior to submission.

2024 Calendar Year PACE Application and Waiver Request Submission Windows and Deadlines

Action	Calendar Quarter	Submission Window and Deadlines
Notice of Intent to Apply for new PACE Organizations.	1 st	January 1 to 31, 2024
Form available at:	2 nd	April 1 to 30, 2024
https://www.cms.gov/files/document/noticeofinten ttoapply- noia-pace-form.pdf	3 rd	July 1 to 31, 2024
	4 th	October 1 to 31, 2024
Request for HPMS Access	1 st	January 1 to 31, 2024
HPMS Access Request at:	2 nd	April 1 to 30, 2024
https://www.cms.gov/Research-Statistics- Data-and- Systems/Computer-Data-and- Systems/HPMS/UserIDProcess.html	3 rd	July 1 to 31, 2024
	4 th	October 1 to 31, 2024
Initial/SAE Application & Waiver Request Submission	1 st	March 29, 2024
Note: Applicants must hit "Final Submit" by 8:00 p.m., ET on the quarterly deadline for the application to be considered by CMS.	2 nd	June 28, 2024
Applications available at: https://www.cms.gov/files/document/pace-initial-and-service-area-expansion-applicationupdated-2022-pdf.pdf	3 rd	September 27, 2024
The Part D Application for PACE is located here: https://www.cms.gov/medicare/coverage/prescription-drug-coverage-contracting/application-guidance	4 th	December 27, 2024