

# ADMISSION AGREEMENTS

In November 2024, the Centers for Medicare & Medicaid Services (CMS) released extensive updates to Appendix PP of the State Operations Manual. While requirements did not change, Appendix PP provides guidance to long-term care surveyors when assessing nursing homes for compliance with regulatory requirements. Understanding this guidance and the recent changes will assist LeadingAge members in providing care that is compliant with Requirements of Participation.

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## ADMISSION AGREEMENTS

**Impacted F-tags: F620 Admissions Policy**

### MAIN POINTS

- The nursing home can: require payment from a resident, discharge for non-payment.
- The nursing home cannot: require payment from someone who does not have legal access to the resident's funds, hold any third party personally responsible for payment, include language in the admission agreement that would indicate third party payment is a condition of admission or continued stay.

### WHAT TO DO

- Review and update admission agreements to remove any noncompliant language. This includes existing residents.

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## FREQUENTLY ASKED QUESTIONS

**Is the resident's representative required to pay the resident's bill?**

A resident is required to pay for their stay and may be discharged for non-payment, provided discharge procedures have been followed. A resident representative who has legal access to the resident's money can be required to sign a contract to pay the resident's stay from the resident's funds; however, the resident representative cannot be held personally responsible for paying for the resident's stay out of the resident representative's personal fund.